



Namibia Civil Aviation Authority

Aviation Directive

Reference Number: 1/2/1-4(Rev 1)


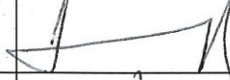
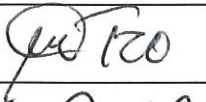


Personnel Licensing

1 November 2022

**VALIDATION OF FOREIGN LICENSES OR
CERTIFICATES BY DESIGNATED AVIATION
RECREATION ORGANISATIONS**

IN TERMS OF PART 98, 105, 106, and 149.

Approval

Edition Number/Version	Rev 1	Effective Date	1 December 2022	
	Position	Name	As signed	Date
Developed by:	PEL Inspector	Enos Mutyavaviri		29/11/2022
Reviewed by:	Senior Manager PEL	Andrew Theron		29/11/2022
Reviewed by:	Senior Manager OPS	Tailombuele Vicki Mombola	N/A.	
Legal revision:	Chief Legal Counsel	Christoph Seimelo		02/12/2022
Checked and Recommended for Approval by:	General Manager: Safety	Ericsson M. Nengola		13/12/2022
NCAA Approval:	Executive Director of NCAA	Toska Sem		20/12/2022





1. Legal Authority

- 1.1. Pursuant to section 38 (6) of the Civil Aviation Act, “the Executive Director may issue an Aviation Directive (“AD”) comprised of a permission, approval or procedure, or the imposition of a condition, restriction or prohibition which the Executive Director believes on reasonable grounds to be –
 - a) consistent with the objectives of applicable regulatory requirements, procedures or documents; and
 - b) necessary and expedient to better achieve the objects of the Act”.
- 1.2. This AD sets in place the requirements for the validation of foreign licenses or certificates by an aviation recreational organisation oversight body.

2. Background

- 2.1. There is currently no guidance in the regulations on the validation of foreign licenses or certificates for powered paragliders, parachutes, paragliders and hang gliders in the NAMCARs 2001, as amended. Additionally, for powered paragliders, paragliders, and hang gliders, there is no approved training available in Namibia to allow for the issuance of national certificates or licenses.

3. Purpose

- 3.1. This directive set conditions under which bodies designated in terms of Part 149 Subpart 1, may accept or validate foreign licenses or certificates issued to powered paraglider, parachute, paraglider and hang glider pilots.

4. Applicability

This directive is applicable to all powered paraglider, parachute, paraglider, and hang glider pilots operating under NAMCARs Parts 98, 105, and 106 and the bodies designated by the Executive Director in terms of Part 149 Subparts 1 and 2 to oversee the operation and affiliation of power-paragliders, parachutes, paragliders, and hang gliders.

Designated bodies who intend to validate foreign licences or certificates must incorporate the procedure they shall follow in the Manual of Procedures ,which must be approved by the Executive Director.



Designated bodies who intend to validate foreign licenses or certificates must incorporate the procedure they shall follow in the Manual of Procedures, which must be approved by the Executive Director.

The procedure to be followed shall incorporate the requirements and conditions as specified in section 8 and appendix A of this directive.

5. Effective Date

This directive shall be effective from 15 December 2022 until cancelled or superseded by relevant promulgated regulations or an approved revised version of the directive. This Directive repeals the Directive which was issued on 5 November 2021 on the same subject matter under Ref 1/2/1-4.

6. References

Reference is made to NAMCARs 2001 as amended.

7. Designated Bodies

Any NCAA Designated body in terms of Part 149.01.2:

8. Foreign License or Certificate Validation

8.1. The issuance of validation certificates by the designated body, required for operations in terms of Parts 98.01.2 (a) PPG and 106.01.2 (a) for PG and HG, and 105.01.2 (a) for parachutes, will:

8.1.1. be based upon an approved foreign license or certificate validation procedure as contained in the Manual of Procedures of the designated body in terms of Part 149.01.2 (d).

8.1.2. include an authenticity, validity and currency check with the issuing authority or approved body.

8.1.3. be valid for the lesser of a period of 12 months or the expiry of the foreign license or certificate

8.2. For the issuance of a PG, PPG and HG validation certificate, the pilots must also provide a copy of a General Practitioner's medical certificate issued by a Namibian Registered General Practitioner



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which should be valid for 12 months from the date of issuance to satisfy the medical requirements of Parts 98.01.2 and 106.01.2.

8.3. The body designated by the NCAA in terms of Part 149, shall keep all records of foreign licenses accepted or rejected for a period of 5 years in accordance with NAMCARs 149.02.14 (2) (c).

8.4. The additional requirements and conditions to be met before issuing the validation certificate are spelt out in Appendix A of this directive

9. Enforceability of the Directive

Bodies designated in terms of Part 149 and pilots operating under Parts 98, 105, and 106 are expected to comply with this directive with immediate effect.

10. Issued by

Toska Sem



Executive Director for Civil Aviation



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APPENDIX A: REQUIREMENTS AND CONDITIONS FOR VALIDATION OF FOREIGN LICENCES/CERTIFICATES

1. Bodies designated may recognize licenses and certificates issued by an appropriate authority if the standard of such foreign license or certificate is deemed to be equivalent to, or higher than, the Namibian license or certificate.
2. Before the ARO validates a foreign license or certificate it must confirm the validity of the foreign license or certificate with the appropriate issuing authority.
3. Notwithstanding the provisions of sub-regulations (1) and (2), any applicant for the validation of a foreign license or certificate must undergo a tutorial conducted by a person approved by the ARO on the differences in airspaces and terminology within Namibia as well as the regulation to be followed when conducting operations in Namibia.
4. The holder of validation must comply with all the applicable provisions of the Namibian regulations.
5. A validation shall become invalid as soon as the corresponding foreign licence or certificate has been suspended or revoked by the issuing authority.